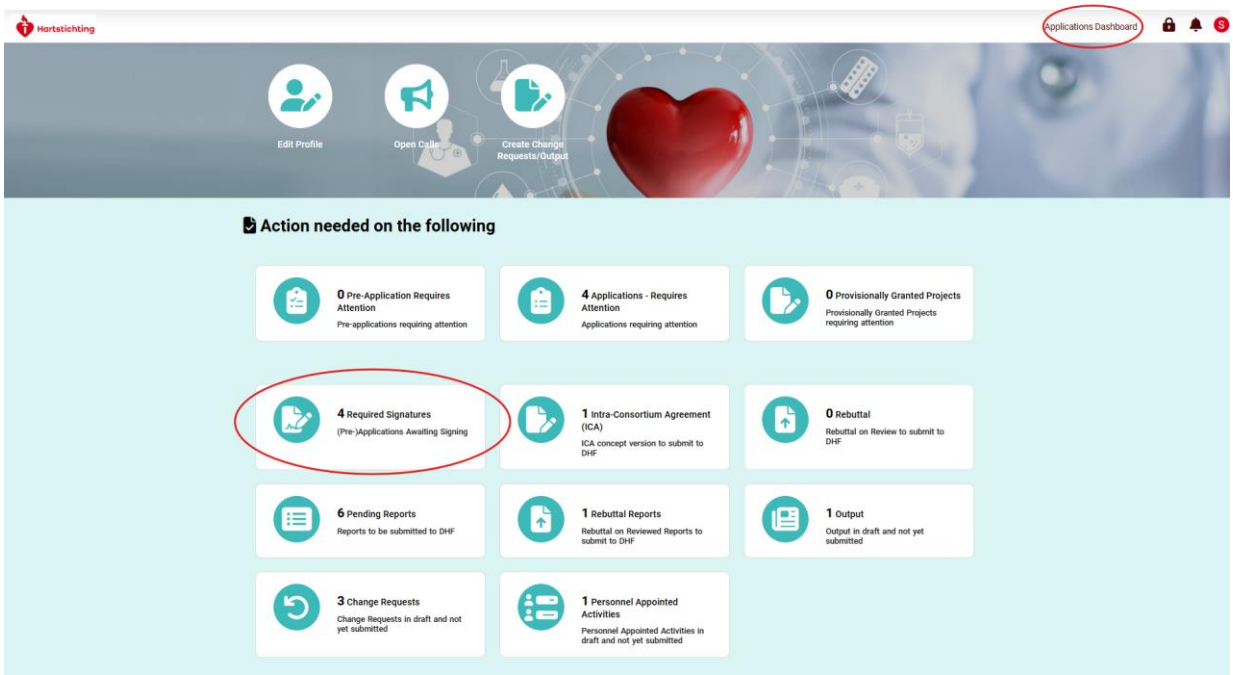
SIGNING OF AN APPLICATION BY A SIGNER NOT BEING AN APPLICANT

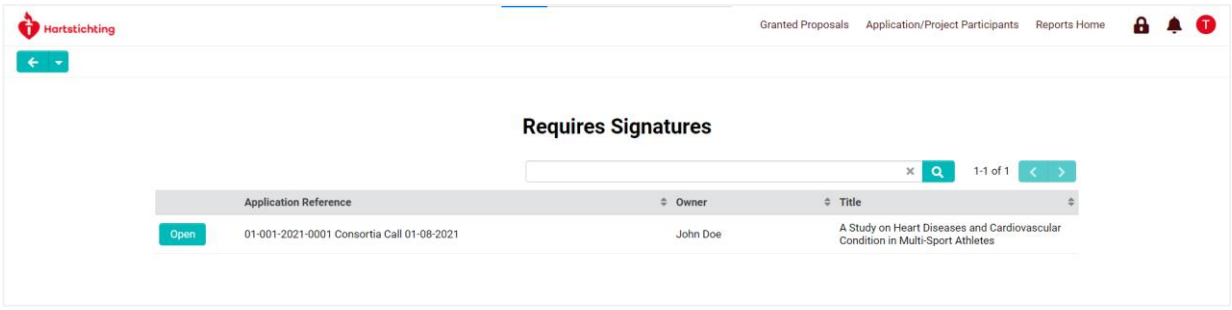
Before the application can be submitted, the application needs to be signed by the applicant and by co-signer(s): The co-signer endorses and supports the application. In the brochure of the call the necessary co-signers are described.
Via 'Link Invitations' the applicant invites co-signers to sign an application. You will receive an email with the invitation to sign the application. You need to accept this invitation before you will be granted access to the application.
If you are not yet known in our grant management system, you will be requested to first register yourself. The needed information will pop-up. Hereafter you will receive an e-mail with how to enter the system.

Signing an application after creating an account

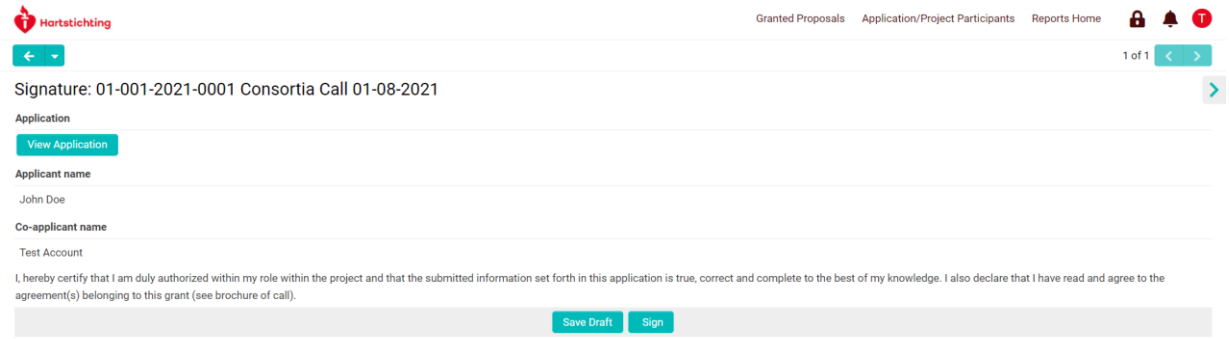
After you have logged into our system, please navigate to the ‘Application Dashboard’ and click on Required Signatures



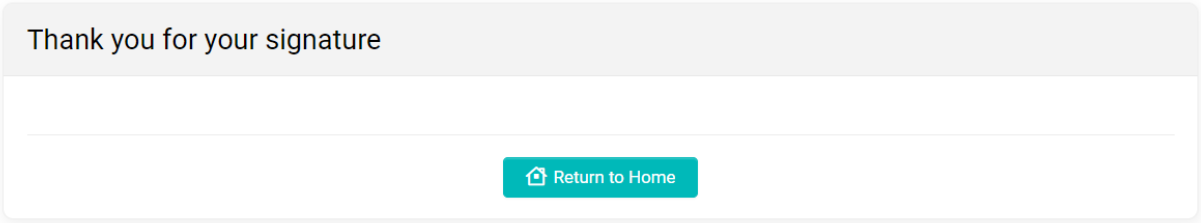
Under Requires Signatures you will find the application(s) which require(s) your signature as project participant. Click on the ‘Open’ button to navigate to the signing page.



Click on the ‘Sign’ button to sign the application.



After successfully signing the application, you will see a message confirming your action.



The application has been successfully signed with your name. The applicant can now proceed with the next steps in his/her application process.

You can sign at any time during the writing of the application and you don’t have to wait until the application is completely ready to submit. The applicant will be notified by email once all required signatories have signed the application.